

## Declarations Required by General Condition 6 (G6) of the NHS provider licence

*The board is required to respond “Confirmed” or “Not confirmed” to the following statements. Explanatory information should be provided where required.*

1 & 2 General condition 6 – Systems for compliance with license conditions			
No.	Condition	Evidence	Confirmed/Not Confirmed
1.	Following a review for the purpose of paragraph 2(b) of licence condition G6, the Directors of the Licensee are satisfied, as the case may be that, in the Financial Year most recently ended, the Licensee took all such precautions as were necessary in order to comply with the conditions of the licence, any requirements imposed on it under the NHS Acts and have had regard to the NHS Constitution.	<ul style="list-style-type: none"> <li>• Chief Executive’s report - Monthly</li> <li>• Nursing staffing report – Monthly</li> <li>• Integrated Performance Dashboard Report (including operational, financial, nursing and HR reports) – Monthly</li> <li>• Finance report (detailed) – Quarterly</li> <li>• Report and Accounts – Annual</li> <li>• Quality Report – Annual</li> <li>• Annual Governance Statement to be approved by Board on recommendation of Audit Committee – Annual</li> <li>• Annual Financial Plan and Budgets – Annual</li> <li>• Capital Programme - Annual</li> <li>• IG Toolkit Assessment – Annual</li> <li>• FT Code of Governance Assessment – Annual</li> <li>• Compliance statement for mixed sex accommodation standards - annual</li> <li>• Operational Plan - Annual</li> <li>• Setting Trust objectives – Annual</li> <li>• Progress Report on Trust Objectives – 6 Monthly</li> <li>• Clinical Governance Committee Report/Minutes – Monthly</li> <li>• Review of Risk Management Strategy - Annual</li> </ul>	<b>Confirmed</b>
2.	<p style="text-align: center;"><b>AND</b></p> <p>The board declares that the Licensee continues to meet the criteria for holding a licence.</p>		<b>Confirmed</b>

1 & 2 General condition 6 – Systems for compliance with license conditions			
No.	Condition	Evidence	Confirmed/Not Confirmed
		<ul style="list-style-type: none"> <li>• BAF and Risk Report – Quarterly</li> <li>• Complaints Report – Annual</li> <li>• Infection Control Report – Annual</li> <li>• Operational Delivery/Capacity Plan – Annual</li> <li>• Emergency Planning Report – Annual</li> <li>• Board Declaration of Going Concern – Annual</li> <li>• Register of Directors’ Interests Report - Annual</li> <li>• Board Schedule of Business – Annual</li> <li>• Joint Membership Development Committee Report – Quarterly</li> <li>• Council of Governors Meeting Report – Quarterly</li> </ul> <p><u>Items Considered by Audit Committee</u></p> <ul style="list-style-type: none"> <li>• Local Counter Fraud Specialist Progress report – AC bi-monthly</li> <li>• Local Counter Fraud Plan – AC Annual</li> <li>• Audit Committee Reports/Minutes – bi-monthly</li> <li>• Audit Committee Annual Report - Annual</li> <li>• Internal Audit Reports – bi-monthly</li> <li>• Audit Committee recommendations regarding approval of Annual Accounts and Governance Statement – Annual</li> <li>• Annual Audit Letter – Annual</li> </ul> <p><u>Items Considered by the Appointments and Remuneration Committee</u></p> <ul style="list-style-type: none"> <li>• Directors’ objectives and performance considered by Appointments and Remuneration Committee – Annual</li> <li>• Individual Directors’ objectives and performance considered by Appointments and Remuneration Committee - Annual</li> </ul>	

Sarah Collett  
Acting Trust Secretary